

## **FACULTY ADVISOR POSITION**

George Mason University and the Washington Journalism and Media Conference (WJMC) seek dynamic and enthusiastic individuals to fill the positions of Faculty Advisor (FA) for two sessions of a week-long residential student leadership conference held July 7-12 and July 14-19, 2019. WJMC brings together more than 500 of the Nation's brightest rising high school juniors and seniors for an experiential and intensive conference focusing on leadership and journalism. The students will reside on the Fairfax campus of George Mason University, while taking advantage of Washington, D.C. and venues such as the Newseum, the National Press Club, and the U.S. Capitol. Detailed program information and a tentative schedule can be found at [wjmc.gmu.edu](http://wjmc.gmu.edu).

### **Job Description:**

The Faculty Advisor will be responsible for providing students with the best possible conference experience. Each Advisor will be assigned to a group of no more than 23 students and will facilitate the assigned curriculum and discussion topics. The Faculty Advisor will also work with one Junior Faculty Advisor in the implementation of the curriculum. The Faculty Advisor must be able and willing to interact in a large group setting and is responsible for the students' safety and well being at all times during the conference. Faculty Advisors reside in on-campus single-room accommodations for the duration of the conference.

### **Job Requirements:**

- Bachelor of Arts or Bachelor of Science degree
- Must be 21 years of age
- Ability to carry out the responsibilities listed above
- Interest in and knowledge of journalism and the media
- Experience and/or interest in working with high school students
- A high energy level, flexibility and the ability to work extended days and hours
- Ability to reside on campus at George Mason University for both of the conference weeks
- Attend a mandatory paid training session immediately prior to the conference and participate in several conference calls leading up to the conference
- Pass a mandatory criminal background check
- U.S. citizenship or lawful permanent residency

### **Compensation:**

Each Faculty Advisor will receive \$2,200/session and single-room accommodations for the conference weeks plus 2 training days. Training days are July 5 and 6.

Returning faculty – Training begins on July 5 at 4 p.m.

New faculty – Training begins on July 5 at 3 p.m.

**\*Preference will be given to staff who can work both sessions.**

**\*If you would prefer to work one session, please indicate your preference in the cover letter.**

We expect the compensation to cover your travel and minimal meal costs during the conference. Application review will be on a rolling basis starting in January with final decisions made by March 1, 2019.

Interested candidates should review the conference details at [wjmc.gmu.edu](http://wjmc.gmu.edu) and submit a letter of interest, resume, and references to:

Elena Johnson, M.Ed.  
Program Director, Washington Journalism and Media Conference  
Email: [ejohns35@gmu.edu](mailto:ejohns35@gmu.edu)  
Phone: (703) 993-7094

**New FAs are expected on campus at 3 p.m. on July 5, 2019 to the late-afternoon on Friday July 19, 2019.**

**Returning FAs are expected on campus at 4 p.m. on July 5, 2019 to the late-afternoon on Friday July 19, 2019.**