

FACULTY ADVISOR POSITION

George Mason University and the Washington Journalism and Media Conference (WJMC) seek a dynamic and enthusiastic individual to fill the position of Faculty Advisor (FA) for two sessions of a week-long residential student leadership conference held **July 7-12 and July 14-19, 2025**.

About WJMC: The week-long program brings together 300 of the nation's brightest rising high school juniors and seniors for an intensive **experiential** conference focused on **leadership** and **journalism**. Students and staff reside on the Fairfax campus of George Mason University while taking advantage of Washington, D.C. and venues such as the National Press Club and the U.S. Capitol. **Detailed information and a tentative schedule can be found at wjmc.gmu.edu.**

Job Description: The Faculty Advisor is responsible for facilitating the assigned curriculum and providing students with the best possible conference experience. Each Advisor will be assigned to a group of students that they will lead along with a Junior Faculty Advisor for the conference's duration.

Job Duties:

- Lead a group of up to 23 students and facilitate the assigned curriculum and discussion topics
- Work with one Junior Faculty Advisor as a mentor in the implementation of the curriculum
- Be able and willing to interact in a large group setting and be responsible for the safety and wellbeing of students at all times during the conference

Job Requirements:

- Bachelor of Arts or Bachelor of Science degree
- Must be 21 years of age
- Ability to carry out the responsibilities listed above and abide by the Conference Code of Conduct
- Interest in and knowledge of journalism and the media
- Experience working with high school students
- A high energy level, flexibility, and the ability to work extended days and hours
- Travel to and from campus at the start and end of the conference and pay for parking if using a personal vehicle**
- Must report to campus at 3 p.m. ET on July 5, 2025 and reside on campus at George Mason University for both conference weeks with departure on July 19, 2025
- Pass a mandatory criminal background check
- U.S. citizenship or lawful permanent residency

Training: In-person training on **July 5 and 6 is REQUIRED** and on campus at George Mason University. Housing is provided during training.

Housing: Single-room accommodation is provided from July 5 to July 19.

Travel: Travel to and from George Mason University is not provided.

Arrival: Arrive on campus Saturday, July 5 by 3 p.m.

Departure: Leave campus any time after 2 p.m. on Saturday, July 19. Please make flight arrangements accordingly.

***If you are parking on campus, you will receive more information closer to the summer about purchasing a parking permit*

Compensation: Faculty Advisors will receive \$2,350/session and single-room accommodation for the conference weeks plus 2 training days. We expect compensation to cover travel and minimal meal costs during the conference.

How to Apply: Send a resume and cover letter to the Director by **March 1**.

Director: Elena Johnson

Email: wjmc@gmu.edu